

SCSA / WRSA Referee FAQ

How do I get games?

All games for both SCSA and WRSA are assigned by Mark Bernat. Before you can get assigned games, you must have a current year USSF badge (your badge must say 2019 to referee this year). You must register with Mark Bernat at <http://referees.wichitasoccer.com>. If you have never registered with this site, find the **Register** button on the left side and complete the form. Each weekend is generally assigned 7-10 days prior to the first game of the weekend. It is important that you put in your availability well in advance of each week's games.

1. Login to <http://referees.wichitasoccer.com>
2. Submit Availability (be careful of the calendar (starts with Monday, not Sunday))
3. Submit for the entire season if you can and then update as your schedule changes. If you don't submit for a weekend, you will not get games that weekend.
4. The schedule for the following weekend is generally posted on Sunday or Monday of each week. You can get the schedule at <http://referees.wichitasoccer.com>.
5. Confirm your games via e-mail by e-mailing mark.bernat@gmail.com. Let him know the number of games by day that you are confirming.
6. If you do not confirm your games, you will be replaced.
7. On the day before you officiate, double check the schedule and make sure you agree with all of the games. It is recommended to use the Search feature in Adobe Acrobat to make sure you don't miss any games.
8. Show up 30 minutes prior to your first game and do your best.

Can I specify WHERE I officiate (SCSA vs WRSA)?

Since Mark Bernat is the assignor for both leagues, Mark will make these decisions. In general, each referee will be placed in an environment that is appropriate to their skill level. Both leagues have high level and low level games so each referee should expect to officiate at both locations. Geographic considerations will be given by Mark for those who have legitimate concerns.

What paperwork do I need to complete for WRSA and SCSA?

For WRSA, visit <https://strykersportscomplex.com/referees/> and complete all four forms (*Referee Agreement*, *Referee Waiver*, *W9 Form*, and *Direct Deposit Form*.) It is also required that you download and review the *Referee Handbook* and *WRSA Referee Abuse Policy* so you are familiar with these policies.

For SCSA, visit <https://www.scsasoccer.com/Default.aspx?tabid=724048> and complete the W9, and Direct Deposit Form. The Referee Manual is also on the page for review. Please make sure you take the time to review this information.

How and when do I get paid?

For SCSA, Please fill out a direct deposit form with either a checking or savings account. If you do not participate for spring, checks can be picked up on Wednesdays, direct deposit will be received on Thursdays, if checks are not picked up we will mail them to the address on file at the end of the month. **Starting fall 2019 Direct Deposit will be a requirement, please use this spring to get this taken care of.**

For WRSA, it is highly recommended you fill out the direct deposit form. If this is done, you will get paid weekly on Wednesday for the prior week's games. If you do not have a checking or savings account or do not want to participate in direct deposit, you can pick up your checks on Wednesday at Wichita Sports Forum across the street from Stryker Sports Complex each week for the prior week's games.

What are game day procedures?

- Arrive 30 minutes prior to the start of your first game
- Do NOT wear your referee jersey until game time. Show up in a black shirt.
- Check in at **Referee Central** and highlight name on **ALL** games
- Show up to field 10 minutes prior to game time
 - Locate game card in box at field
 - Have each official write their name on the game cards
 - Pregame meeting with all officials present
 - Check in each team
 - Center Referee manages this process
 - Each AR chooses ONE team to manage cards
 - Center Referee handles game card and roster cards
 - Put player cards BACK in the "box"
 - Start Game on Time
 - Fill out game card completely including score and record Yellow and Red Cards
 - Return player cards to each coach
 - Return game cards to box (in completed folder)
 - Complete Red Card report and review with Field Admin if needed (entire crew might be needed to complete this in some instances)
- Head back to referee central and stay hydrated between games.

If I can't make my games what do I do?

- Prior to Game Day? Contact the assignor (Mark Bernat via e-mail.
- On Game Day? Contact the field admin with cell phone numbers below
 - WRSA Field Admin Phone # 316-779-6342
 - SCSA Field Admin Phone # 316-350-4457

Something happened and I cannot check in 30 minutes before my first game, what do I do?

- Call the Field Admin and let them know (cell numbers above)
- If you do not call and the Field Admin replaces you, you **will not get paid** for that game. There is a chance that another game might need an official, but do not expect to get paid for that game.
- The key to any employer/employee relationship is communication and consistency. If you show up to your games and do your best, you will have a bright future as a referee in Wichita.

Is there anything special about my referee uniform I need to consider for SCSA and WRSA?

- When you are not at your field or walking to your field, you should NOT be in your referee jersey. **You should show up to work in a black undershirt, not your yellow jersey.**
- Mostly black shoes are required. If you are officiated in shoes that do not meet the referee uniform standard, you will not get games assigned in the future.
- You must invest in your uniform as you would with any other job. You must be in the new kits.
- If the actual temperature is below 45 degrees or the wind chill (feels like) temperature is below 40 degrees, it is allowed to wear black pants, stocking caps, and gloves.
- Do NOT wear club affiliated sweat pants or undershirts.
- **Hoodies are never allowed.** It looks very unprofessional.
- Long sleeve black undershirts are allowed at any temperature.
- If you are in your uniform, your socks must be pulled up and your jersey must be tucked in.

How is officiating at WRSA or SCSA different than any other USSF sanctioned event?

Each league and tournament might have their own local rules which are not always in line with USSF rules. SCSA and WRSA have made a point to keep all of the local rules and changes consistent so officials do not have to remember the local rules from day to day. A highlight of these changes are below. Please download the referee handbooks from each league and know the rules.

- Subbing Rules
- Yellow Card substitutions required
- Heading rules with respect to age groups
- Coaches CAN and SHOULD be shown both yellow and red cards
- Mercy Rule
- Coaches Box
- Yellow / Red Card Reports
- Half length, halftime length, and max roster size for each age group
- Home team is required to change jersey if there is a conflict
- Game Forfeit
- Game Cards